

## Models



## Screen icon

### Fanvil X3U

### Fanvil X3SG

In hands-free mode	Auto-answering activated	Missed call(s)	Received call(s)
In headset mode	Call Forward activated	New VM Messages	Dialed call(s)
In handset mode	Do not disturb off (Blue)	Voice Quality Level of call	Internet connected
Mute activated	Do not disturb activated (Red)	Keypad locked	Internet is disconnected
Ringer off	Call is on hold	Forward call(s)	No IP address

## Keys features

Soft keys

Message waiting indicator

Left and right navigation keys  
Up navigation key, Shortcut to call log  
Down navigation key, Shortcut to Status  
OK key, Shortcut to Menu

Hold key, Hold/Resume the call

Call transfer key

Conference key

Phonebook key

Voice messages key

Line keys

Headset key, Activate/deactivate Headset

Redial key, Access to redial the last record

In idle mode: ringer off  
In communication mode: mute/un-mute a call

In idle mode or during ringing: increase or decrease ringer volume  
In communication: increase or decrease earpiece, headset or hands-free volume

Hands-free key, Activate/deactivate hands free

## Call transfer

### Attended transfer:

1. Press key or Xfer soft key during the active conversation, the call is put on hold.
2. Dial the second telephone number.
3. When the call is answered, then press key or Xfer soft key to complete the operation.

### Blind transfer:

1. Press key or Xfer soft key during the active conversation, the call will be on hold.
2. Then enter the 2nd telephone number and press key or Xfer soft key.

## Call forward

1. Press Menu > Features > Call Forward.
2. Select the line, the type of forward, enter the destination number and status and OK.

## Call mute

1. Press to Mute the microphone during the call.
2. Press again to un-mute the conversation.

## Call log

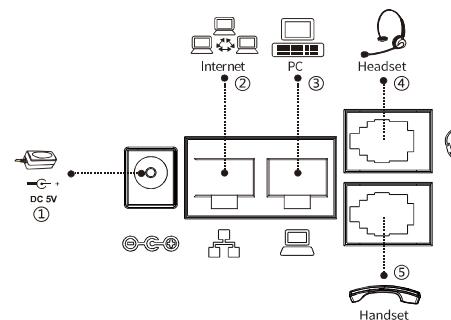
1. Press key or Menu > CallLog > Local Call Logs.
2. Scroll through the list using .
3. To dial an entry, press Dial soft key or pickup handset or press or .

## Voice mail

1. To access your voice mailbox, press or Menu > Message > Voice Message, number of messages will be indicated if provided by your server or pbx.
2. Select the line and press Play to call.

## Connections

- ① Power port: connect the power adapter.
- ② Network port: connecting local area network or Internet.
- ③ PC port: the network port connect to the computer.
- ④ Headset port: connect headset.
- ⑤ Handset port: connect IP Phone handset.



## Phonebook

### Access phonebook:

1. Press or Contact soft key or Menu > PhoneBook > Local Contacts.
2. Select All Contacts or other group.
3. To dial an entry, press Dial soft key or pickup handset or press or .

### Add new entry:

1. Press Contact soft key, Press All Contacts or other group > Press Add.
2. Enter name and number and press OK soft key.

## Programmable keys

1. You can configure shortcuts for the programmable keys.
2. Press Menu > Basic > Keyboard, select among the configurable items, and select your desired type and value, press OK key.

## Redial

1. Press key to redial a called number.

## Making a call

1. **Pre-dialing** enter the phone number and pick up the handset.
2. **Direct dialing** lift the handset and enter the phone number.
3. **Handsfree** enter phone number and press or vice versa.
4. **Headset** enter phone number and press or vice versa.
5. **Designated line** press line key, enter phone number and press dial key.

## Accepting a call

1. **With the handset** pick up the handset.
2. **With a headset** press .
3. **With the handsfree** press .

## Putting a call on hold

1. Press key or Hold soft key, caller is put on hold.
  2. To retrieve the call press key or Resume soft key.
- Note:** with more than one active call, select desired call with the navigator keys and use the corresponding soft key to hold or resume.

## 3-party conference

1. Once in line with 1st caller, press key or Conf soft key, 1st caller is put on hold.
2. Then call the 2nd number.
3. After, 2nd call is established, press key or Conf soft key to set up the conference.